

# Wiltshire Council

Where everybody matters

Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisat					
Name of	Minety Village H	all			
organisation					
Contact name					
Contact address					
Contact number			e-mail		
Organisation type	Not for profit or	ganisation 🛛	Parish/	town council 🗌	
	Other, please s	pecify			
2 – Your project					
In which community area does your project take place? (Please give name – see section 3 of the grants pack)		Malmesbury			
Does your town/parish council know about your project?		Yes 🛛 No 🗌			
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).		Much needed refurbishment of the Village hall toilet facilities which are in bad decorative order and need updating to improve hygene and amenity			
Where will your project take place?		Minety Village Hall, Hornbury Hill, Minety, Malmesbury, Wiltshire, SN16 9QH			
When will your project take place?		End or March 2011			
How many people will benefit from your project?		180 users weekly & 60 users monthly			
How does your project demonstrate a direct link to the community plan for your area?		Providing high quality Community facilities			
Please provide a reference/page no.		12			

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.					
Taken in the context of an area plan, this ia minor project that aims to improve community facilities					
	need for your project	t and how will your project benefit your local			
	ragraphs – This sect	tion is limited to 1200 characters only (inclusive of	f		
		eriorated over the years and the Management improve these facilities for the benefit of the Villag	ge		
Hall users.	-		-		
Any other information about your	reject				
	ve been selected to do	o the work thus supporting the local economy. Costs h	ave		
been kept to a minimum by choosing	adequate but less exp	pensive replacement equipment and materials.			
3 - Management					
How many people are involved in the Of these, how many are:	ne management of ye	our group/organisation?			
Over 50 years	Male 2	Female 3			
25 – 50 years	Male	Female			
Under 25 years	Male	Female			
Disabled People	Male	Female			
Black and Minority Ethnic people	Male	Female			
If your project is intended to contin	ue after the Wiltshir	e Council funding runs out, how will you continue	to		
fund it?		weeks to complete. If absolutely necessay funds will be			
taken from own reserves			-		

If you were not awarded the full amount requested, what would be the impact on your project?					
Other sources of grant income will be inestigated, This project is the first Priority of 6 projects at a total cost of £14,083.54 needed to repair and update the Village Hall with the objective of making it more attractive to existing and potential users. Should funding not materialise for this project, the Management Committee will need to review the project list and make cuts. The toilets project is considered vital, accordigly this will most likely be funded from own reserves.					
How will you know whether your project has made a difference in the community? Feedback from Hall Users and an increase in hall usage.					
Have you contacted Charities Information Bureau for help with your Yes No application/ to seek funding?					
To who have you applied for funding for this project (other than Wiltshire Council)?	An Application will be projects	e made for a Lottery Grant to cover the remaining			
Have you been successful?	Yes 🗌 🛛 N	•			
Have you or do you intend to apply for a grant from another area board within this financial year? If yes, please state which ones.	Yes 🗌 🛛 N	• 🖂			
Are you in receipt or anticipating other funding from Wiltshire Council for this project?	Yes 🗌 🛛 N	• 🖂			
4 - Information relating to your last annual accounts (if applicable)					
Year ending: 31Oct2010	Month: October	<b>Year:</b> 2010			
A - Total income:	£10,581.26				
B - Minus total expenditure:	£15,136.90				
Surplus/deficit for year: (A minus B)	<b>£</b> -4,555.64				
Free reserves held:	£8,161.11				

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)			
			P/C		
Labour & decorative materials	<b>£</b> 2,369	Own fundraising/reserves	С	<b>£</b> 1,500	
New mens Urinal	<b>£</b> 507			£	
New Taps	<b>£</b> 131	Parish/town council		£	
	£			£	
	£	Trusts/foundations		£	
	£			£	
	£	In kind		£	
	£			£	
	£	Other		£	
	£			£	
	£			£	
	£			£	
	£			£	
Total Project Expenditure	<b>£</b> 3,008.3 6	Total Project Income		<b>£</b> 1,500	
Total project income B		£1,500			
Total project expenditure A		£3,008			
Project shortfall A – B		£1,508			
Award sought from Wiltshire Council Area Board		£1,508			
Bank Details					
Please give the name of the organisations' bank account e.g. Barclays		HSBC			
Please give the title name of the organisations' bank account e.g. current		Minety VIIIage Hall Current Account			

#### 6 – Supporting information – Please enclose the following documentation

#### Enclosed (please tick)

Written quotes including the one you are going to use

- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

### For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:
<ul> <li>a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?</li> </ul>
The disabled toilets are included in the toilet refurbishment project
b) How does your project work to promote inclusion, participation and good community relations?
Will provide hygenic and improved toilet facilities for males, females and disabled hall users
c) Is your project targeted at a specific group? If yes, please tick any of the following which apply
Under 25's Over 50's
Mostly or all men/boys Mostly or all women/girls
Specific minority ethnic groups (please state which groups)
Specific faith groups (please state which groups)
People/families on low income
Other disadvantaged groups (please state which groups)
8 - Declaration (on behalf of organisation or group) – I confirm that
⊠ I have read the funding criteria
☑ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
$oxedsymbol{\boxtimes}$ If an award is received, I will complete and return an evaluation sheet.
☑ That any other form of licence or approval for this project has been received prior to submission of this application.
☐ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  ☐ Child Protection  ☐ Public Liability Insurance
🛛 Equal opportunities 🖂 Access audit 🛛 Environmental impact
Planning permission applied for (date) or granted (date)
⊠ That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
$oxed{ imes}$ I give permission for press and media coverage by Wiltshire Council in relation to this project.
Name: Date: 31/01/2011
Position in organisation:
Please return your completed application to the appropriate Area Board Locality Team